



आयकर अपीलिय अधिकरण
केंद्रीय सरकार कार्यालय भवन, "प्रतिष्ठा भवन",
चौथा तल, महर्षि कर्वे मार्ग, मुंबई-400 020
दुरध्वनी क्र. 022-22033848 ईमेल- admin.ho@itat.nic.in

F.No.25(06)/Jud.Admn/AT(AD)/2021

Dated the 01st October, 2021

NOTIFICATION

In exercise of the powers conferred under sub Section (5) of Section 255 of the Income Tax Act, 1961, it is hereby notified that the following clauses shall be inserted as clauses 63(c) & 63(d) after the existing clauses 63(a) & 63(b) in Chapter XII titled "PREPARATION OF CAUSE LIST, COURT HOURS AND HEARING OF CASES", of the Office Manual, 2014 edition, of this Office:-

" 63. (c) *Apart from being displayed on the Notice Board, the Weekly Cause List shall also be uploaded/published on the official website of the ITAT.*

(d) *In the event of any change required to be effected in the Cause List of any Bench already published/uploaded on account of a case posted on a particular day being adjourned to another day in the same week or for any other reason, a Revised Cause List for that Bench shall be prepared in the manner stated in clauses 63(a) & 63(b) above. The copies of Revised Cause List are to be given to the Members concerned, the office of the Local ITAT Bar Association and the office of the Departmental Representative and one copy is to be invariably placed on the Notice Board and uploaded/published on the official website of the ITAT on the day preceding the day of hearing of cases so listed."*

This issues with the approval of the Competent Authority.

[V. K. Singhal]
Deputy Registrar

Copy for information:-

1. The Assistant Registrar, ITAT, Mumbai/ Nagpur/ Pune/ Panaji/ Raipur/ Ahmedabad/ Indore/ Rajkot/ Surat/ Delhi/ Agra/ Lucknow/ Allahabad/ Jabalpur/Chandigarh/ Amritsar/Jaipur/Jodhpur/Kolkata/Cuttack/ Guwahati/Patna/ Ranchi/Chennai/ Cochin/ Bangalore/ Hyderabad/ Visakhapatnam/Dehradun (Bench/es) for compliance and displaying it on Notice Board of the Bench.
2. Ministry of Law & Justice, Deptt. of Legal Affairs, 4th Floor, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi.

Deputy Registrar